

# RONGO UNIVERSITY

OFFICE OF THE DEPUTY VICE-CHANCELLOR, ACADEMIC & STUDENT AFFAIRS

ALMANAC FOR 2016/2017 ACADEMIC YEAR JULY – OCTOBER, 2017 SESSION

## GROUPS IN SESSION

1. All 1st years 2nd Semester
2. All 2nd years 2nd Semester

Date	Activity	Action Office (s)
3 <sup>rd</sup> July, 2017	<ul style="list-style-type: none"> <li>• Reporting of continuing students/Registration</li> <li>• Teaching starts</li> </ul>	<ul style="list-style-type: none"> <li>• Deans</li> <li>• HoDs</li> <li>• Admissions Office</li> </ul>
17 <sup>th</sup> – 28 <sup>th</sup> July, 2017	<ul style="list-style-type: none"> <li>• Setting and Internal Moderation of Examinations</li> </ul>	<ul style="list-style-type: none"> <li>• Lecturers</li> <li>• HoDs</li> </ul>
31 <sup>st</sup> July, 2017	<ul style="list-style-type: none"> <li>• End of registration.</li> <li>• Generation of compliance list</li> </ul>	<ul style="list-style-type: none"> <li>• Deans</li> <li>• HoDs</li> </ul>
31 <sup>st</sup> July – 25 <sup>th</sup> August, 2017	<ul style="list-style-type: none"> <li>• External Moderation of Examinations</li> <li>• Release of 1<sup>st</sup> Draft of Examinations timetable</li> </ul>	<ul style="list-style-type: none"> <li>• HoDs</li> <li>• Timetabling Committee</li> </ul>
21 <sup>st</sup> August – 1 <sup>st</sup> September, 2017	<ul style="list-style-type: none"> <li>• First Sit in CATs</li> </ul>	<ul style="list-style-type: none"> <li>• Lecturers</li> <li>• HoDs</li> </ul>
28 <sup>th</sup> August,- 1 <sup>st</sup> September, 2017	<ul style="list-style-type: none"> <li>• Submission of exams to Examinations Office</li> </ul>	<ul style="list-style-type: none"> <li>• HoDs</li> </ul>
4 <sup>th</sup> – 8 <sup>th</sup> September, 2017	<ul style="list-style-type: none"> <li>• Submission of 1<sup>st</sup> CAT marks to HoDs</li> </ul>	<ul style="list-style-type: none"> <li>• Lecturers</li> <li>• HoDs</li> </ul>
11 <sup>th</sup> – 15 <sup>th</sup> September, 2017	<ul style="list-style-type: none"> <li>• Release of Final Examination Timetable</li> <li>• Generation of compliance list and Issuance to Schools</li> </ul>	<ul style="list-style-type: none"> <li>• Timetabling Committee</li> <li>• SAR, Academic Affairs</li> </ul>
18 <sup>th</sup> – 29 <sup>th</sup> September, 2017	<ul style="list-style-type: none"> <li>• 2<sup>nd</sup> Sit in CATs</li> </ul>	<ul style="list-style-type: none"> <li>• Lecturers</li> <li>• HoDs</li> </ul>
25 <sup>th</sup> – 29 <sup>th</sup> September, 2017	<ul style="list-style-type: none"> <li>• Issuance of Examination cards</li> </ul>	<ul style="list-style-type: none"> <li>• SAR, Academic Affairs</li> </ul>
25 <sup>th</sup> September, – 6 <sup>th</sup> October, 2017	<ul style="list-style-type: none"> <li>• Printing and Packaging of Examinations</li> <li>• Submission of 2<sup>nd</sup> CAT marks to HoDs</li> </ul>	<ul style="list-style-type: none"> <li>• Examinations Officer</li> <li>• HoDs</li> <li>• Lecturers</li> </ul>
9 <sup>th</sup> October, 2017 20 <sup>th</sup> October, 2017	<ul style="list-style-type: none"> <li>• Start of Semester Examinations</li> <li>• End of Semester Examinations</li> </ul>	<ul style="list-style-type: none"> <li>• Deputy Vice-Chancellor, ASA</li> <li>• Deans</li> <li>• HoDs</li> <li>• Lecturers/Invigilators</li> <li>• Examinations Officer</li> </ul>

There shall be 15 days break 4<sup>th</sup> - 18<sup>th</sup> August 2017 for General Elections



PROF. AUGUSTINO ONKWARE  
Ag. DEPUTY VICE - CHANCELLOR, ACADEMIC AND STUDENTS AFFAIRS