



**SCHOOL OF GRADUATE STUDIES**

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**GRADUATE STUDENTS' QUARTERLY PROGRESS REPORT FORM**

**Instructions**

1. This form must be filled every three months in **Triplicate**
2. The filled forms will be submitted to the Dean, School of Graduate Studies through the Dean of respective schools.

**Note**

1. No thesis/ dissertation will be submitted without a complete set of these forms.
2. Lack of responsiveness to this process may lead to recommendation for termination of studies

Name of the candidate \_\_\_\_\_ Reg. No. \_\_\_\_\_

Programme (Masters/PhD) \_\_\_\_\_ Date \_\_\_\_\_

Title of Thesis/Dissertation: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1. This is to report that I have been able to achieve the following (*Specify achievements in terms of various stages of research that have been covered since last report*)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Some of the challenges that I am facing are (*where applicable*):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. I lastly consulted my supervisor(s) on:  
(Date) \_\_\_\_\_

The Supervisor(s) recommended that:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. In the next three months, I expect to have achieved the following:

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Signature..... Date.....

5. Comment(s) and Recommendation(s) by Head of Department on research progress of the student:

Comment(s):

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Recommendation(s):

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Name .....Sign.....Date.....

6. Comment(s) and Recommendation(s) by Dean on research progress of the student:

Comment(s):

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Recommendation(s):

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Signature..... Date.....

7. Comment(s) and Recommendation(s) by Dean, School of Graduate Studies on research progress of the student:

Comment(s):

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Recommendation(s):

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Name.....Sign.....Date.....